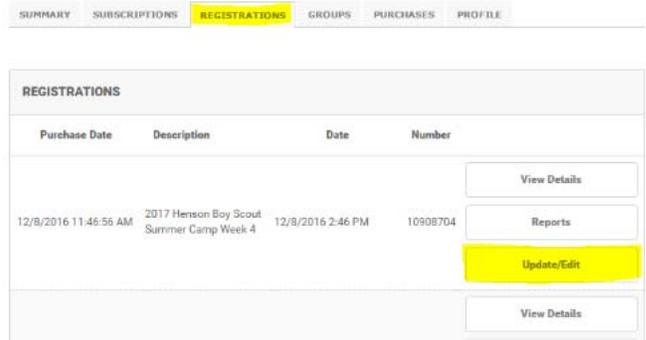


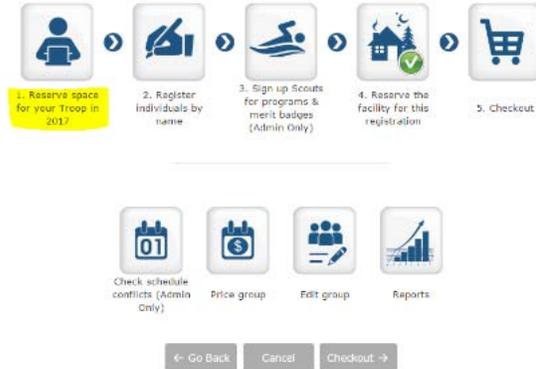
## INSTRUCTIONS FOR CHANGING PARTICPANT NUMBERS IN CURRENT REGISTRATION

1. Sign in to Doubleknot account - click on “My Account” in upper right corner

2. Click on the “Registrations” tab in center of page and then “Update/Edit” of your summer camp registration



3. Click on “Reserve space for your Troop in 2017”

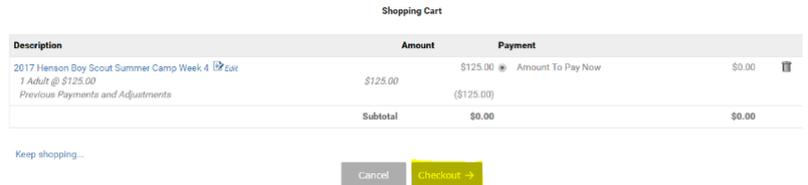


4. Adjust numbers accordingly – once complete, click on “Continue”

Type	Space Reserved	Participants Named	Total Space Reserved
Adult	5	0	1
Site Fee-Must enter 1 (except provisional Scouts)	1	0	0
Scout - All Inclusive Fee!	10	0	0
Scout-Troop Commissary (unit provides meals)	0	0	0

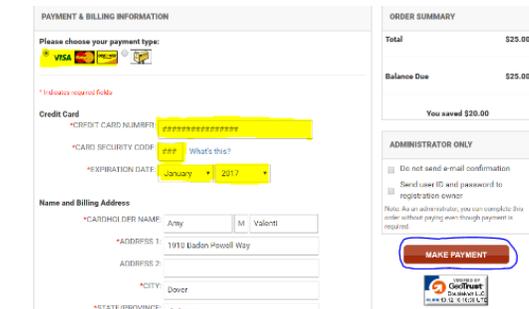
[Continue →](#)

5. Continue to either make payment or to save changes (\*any changes to a registration, MUST be saved)



6. To make payment by credit card – click on button next to Visa/MasterCard/Discover icon

- Enter credit card #, Card Security Code, Expiration Date (zip code must match billing zip code of card)
- Click on “Make Payment”



7. To make payment by check AND to save any changes, click on button next to mailbox & click “Complete Order”

